

Nepalese Nursing Association UK Constitution (Full amendment 2019)

ARTICLE I

NAME

The association shall be called “NEPALESE NURSING ASSOCIATION United Kingdom, NNAUK in abbreviation.

ARTICLE II

BACKGROUND

Nepalese Nurses have been involved in the UK since a long time as a nurse or related fields to nursing. The number of Nepalese nurses working in the UK cannot be estimated due to geographical distribution. Lack of professional support and welfare among peers was apparent; hence the need of an organisation was felt. As a result, NNAUK was established and constituted.

INTRODUCTION

Nepalese Nurse Association UK (NNAUK) is nurses' welfare organisation to help collaborate members to deal with professional issues. NNAUK operates from London and functions all over the UK. NNAUK also participates in health improve initiatives focused in the UK and Nepal.

AIM

Working together to unite and uplift the welfare of members; organise and participate in charitable causes

OBJECTIVES

- To support members enter professional register and stabilise their working life and prosper further
- To establish and sustain health care and educational facilities
- To run and participate in health improvement initiatives
- To initiate and support skill exchange programme

ARTICLE III

MEMBERSHIP

To become a member, one should be a practicing or retired or working towards nursing registration. This includes any qualification or registration that includes nursing in its name. The registration may be in any country. The member must be of a Nepalese origin or their spouse.

Clause a: General membership: Any qualifying member can become a General Member by paying relevant fees and submitting necessary document.

Clause b: Life Membership: Any qualifying member can become a Life Member by paying relevant fees and submitting necessary document.

Clause c: Honorary Membership: To be awarded by the executive committee to distinguished individuals in recognition of outstanding contribution in healthcare. Honorary members will not have any voting rights or can stand in election for NNAUK office or be part of any NNAUK sub-committees.

ARTICLE IV

General Body

General body shall consist of all General members and life members of the Association. General body shall elect office bearers and members of the Executive committee. General body have rights to accept or reject Annual and Financial reports.

ARTICLE V

EXECUTIVE COMMITTEE

Clause 1: Composition of Executive Committee

President

Vice President

General Secretary

Treasurer

Co-treasurer

Secretary and

Committee members – the number of committee members shall be determined by each committee with a maximum of 15. A minimum of two of which shall be nominated by the President.

Clause 2: Functions of Executive Committee

The committee shall be responsible for day to day management of affairs of the Association
The committee shall appoint sub-committee and officials as and when required.

Clause 3: Functions of the office bearers

Sub- clause 1: President

Shall have the overall responsibility of the organisation

Ensure that NNAUK is run within legal parameters

Maintain order and oversee all initiatives

Call emergency meetings if necessary
Shall correspond on behalf of the Association
Shall oversee preparation and submit report at the Annual General Meetings
Have rights to delegate any task as felt necessary
President has the constitutional duty to act as an advisor following the end of the term.

Sub-clause 2 – Vice President

To act on behalf of the President on his/her absence
To support the President in his/her role
To lead on initiatives as demanded by the committee

Sub-clause 3 – General Secretary

To ensure efficient running of the office
To ensure safe record keeping
To effectively communicate within and outside the organisation

Sub-clause 4 - Treasurer and Co-treasurer

Shall maintain bank Account in the name of the Association Shall collect subscriptions and other incomings of the Association
Shall be responsible for all financial transactions
Shall maintain a financial record and submit for auditing and present a report at the Annual General Meeting
The co-treasurer shall support and deputise the treasurer in his/her absence

Sub-clause 5 - Secretary

To act as General Secretary in his/her absence
To support efficient running of office and initiatives

Sub-clause 6 - Members

To fulfil delegated responsibilities
To actively participate in all initiatives and meetings
To highlight and promote the organisation

Clause 4

Resignation process

Should a President resign from the post, he/she shall tender the resignation to the executive committee.

Should any office bearer or executive committee members resign from the post, he/she shall tender their resignation to the President

The decision making process on resignation shall go through executive committee and the advisory council.

A rescue meeting shall be called to facilitate such process.

Vacant office bearer positions shall be filled by stepping up of existing executive committee member

If any office bearer prematurely resigns, they shall be barred from taking office bearer position again for one term.

ARTICLE VI

MEMBERSHIP FEES

Membership fees shall be reviewed and decided by executive committee.

This currently stands at GBP 20 for General Membership for one term and GBP 99 for Life Member. (Term 2018-2020)

ARTICLE VII

Meetings

Annual General Meeting (AGM) must be held annually. The Executive Committee must present Financial Report, Annual Report at each AGM. Constitution amendments can only be made at AGM. One fourth (25%) of the existing member must be present to validate for AGM.

Apart from the AGM two executive meetings are mandatory in a year.

Notice of the forthcoming meeting shall be given at least two months in advance in case of AGM and four weeks in case of an executive committee meeting.

In the event of meeting cancellation due to lack of quorum shorter notice on the discretion of the President shall be sent.

Members present at the subsequent meeting shall constitute a valid quorum

Emergency meetings or Special General Meeting may be called at a shorter notice on the discretion of the President.

Meeting invites should follow the determined Performa.

Shall any executive committee members miss three meetings; they will be fined GBP 51, payable to NNAUK.

ARTICLE VIII

Quorum

A simple majority shall make a quorum at all the meetings of NNAUK.

ARTICLE IX

TENURE OF COMMITTEE

The tenure of the executive committee shall be for a period of two years

ELECTION

The President shall not hold the position for more than one term.

No other office bearer shall hold the same post for more than two terms consecutively

In the absence of general consent, election of the office bearers shall be conducted through a secret ballot.

The candidate for President and General Secretary must have been executive committee member within the two most recent committees.

The Election Committee shall be formed by Executive Committee and advisors two months prior to the end of term. Election Panel must be formed from advisory panel and they may seek support from specialists.

Candidates for office bearer position shall have no access to NNAUK email from the time of filing nomination. The President can nominate any executive committee member to access email to smoothly run the election process.

Casual vacancies shall be filled in by the executive committee.

Only general and life members of the association shall be eligible to vote and contest in the election. In the event of general member becoming Executive Committee member, they shall become life member within 2 months of election.

Vote of no-confidence against any member of the committee or office bearer may be submitted to the committee in writing by at least 25 percent of the current members. Such proposal shall require two third majority amongst the members in Annual or Special General Meeting to be passed.

Should a financially feasible and technically secure system be available, online voting may be adopted to improve participation. The framework of which can be decided by the executive committee and advisory council on recommendation of IT service provider.

ARTICLE X

BANK ACCOUNT

Any bank account in which any assets of the Association are deposited shall be operated by the executive Committee and shall be held in the name of the Association. ALL cheques and orders for the payment of money from such account shall be signed jointly by the treasurer and another office holder.

The executive committee must appoint external independent financial auditor to audit the financial details of the organisation.

THE FUNDS OF THE ASSOCIATION

ALL subscriptions and other property received for the purposes of the Association shall be kept by the Treasurer under the supervision of the Executive Committee .The Executive Committee shall have power to direct or approve the expenditure of the Association's funds in such manner as they think fit in accordance with these rules.

The Executive Committee may allow any of the funds of the Association to remain at any bank in the name of the Association and may authorise an Officer to draw cheques thereon.

ARTICLE XI

ADVISORY COUNCIL

The advisory council is made up of past presidents and those members who are nominated by the Executive Committee. Executive Committee must give consideration to those who can or have made significant contribution to NNUAK while nominating advisors. Advisory council may seek advice and support from other professionals as and when needed

ARTICLE XII

AMENDMENT AND DISSOLUTION

Any proposal for amendment of any article, clause, sub-clause or any other particular point mentioned in this constitution must be submitted in writing to the general secretary. The General Secretary shall submit the proposal to the executive committee and if accepted shall be circulated along with the agenda for the annual general meeting to all the members. To make any changes to the constitution, majority (51%) of those members attending must vote in favour of such change.

Amendments can also be made at Special General Meeting in exceptional circumstances.

In an event of non- functioning of the association, all members shall be duly notified of the dissolution. The existing executive committee shall appoint a custodian to look after the asset of the association until such a time the association is revived.

ARTICLE XIII

CODE OF CONDUCT

All members of the Association shall abide by the following code of conduct as a condition of their membership.

- a) To uphold and promote the objectives of the Association
- b) Should not carry out any activities which would be detrimental to the Association or would go against the decisions of the Executive Committee or the general meeting
- c) To maintain high professional ethics, personal integrity, and general standards of behaviour in providing services to any members of the public
- d) To confirm to the general code of conduct prescribed by the relevant professional and regulatory bodies in the UK.
- e) Should not mislead the public in any way with regard to the professional standing and the professional, legal and academic qualifications obtained.
- f) Should not carry out any activities that will bring disrepute to the Association.
- g) Should not use their affiliation with the Association in any improper manner.

ARTICLE XIV

Logo:

The logo of NNAUK will be as shown here:



APPLICABLE LAW

The Laws of England shall apply to the matters relating to the Association.

This Constitution was adopted by acclamation by the general meeting of the Association held at London on 24th of August 2010 and was certified as the true original copy by the President of the Association elected on that very day.

The constitution was reviewed and amended on 23 November 2019 by the members present at Annual General Meeting and was certified as the true original copy by the presiding President of the Association on behalf of the present members.



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Mr Binodbikash Simkhada
Presiding President
Date: 23/11/2019
Woolwich, London